

**THE ARMY RESERVE OFFICERS' TRAINING CORPS (ROTC)
SCHOLARSHIP APPLICATION PACKET FOR
TWO-YEAR GUARANTEED RESERVE FORCES DUTY (GRFD) (ARNG/USAR)
AND DEDICATED ARMY NATIONAL GUARD**

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GENERAL INFORMATION

Army ROTC provides scholarships to individuals desiring to become a commissioned officer in the Army National Guard (ARNG) or United States Army Reserve (USAR). The program offers courses in military science to students at more than 1,500 colleges and universities throughout the nation. The Guaranteed Reserve Forces Duty (GRFD) scholarship program provides 2-year and the Dedicated ARNG scholarship programs provides 2-, 2.5-, or 3-year scholarships to students pursuing a baccalaureate degree who are entering their sophomore or junior year of college and high school students who attend a Military Junior College (MJC).

Individuals may also apply for a scholarship to pursue a graduate degree. A graduate degree scholarship is a two-year scholarship. You are eligible for this scholarship if you have only two years remaining for completion of your graduate degree. You must already possess a baccalaureate degree or have a letter of acceptance to a graduate program and meet all other scholarship eligibility requirements.

GRFD and Dedicated ARNG scholarship cadets, in addition to their normal college degree requirements, take military science courses, professional military education subjects, participate in scheduled leadership laboratories, attend the ROTC Leader Development and Assessment Course (LDAC), normally between their junior and senior years (freshman and sophomore years for those attending a MJC), and attend drills as a member of an ARNG or USAR unit one weekend per month. Membership in the ROTC program and the ARNG or USAR, which is permitted through the Simultaneous Membership Program (SMP), is required for GRFD and Dedicated ARNG scholarship cadets.

Upon successful completion of military science and degree requirements, scholarship cadets will be commissioned as second lieutenants in one of the branches of the Army, i.e., Infantry, Engineer, Armor, Finance Corps, etc. and serve their obligated service in the ARNG or USAR depending on the type of scholarship.

If you receive the GRFD or Dedicated ARNG scholarship, your active duty requirement after commissioning is the completion of the Basic Officer Leadership Course (BOLC) which is approximately 6 months in duration depending on the branch in which you are commissioned. After completion of BOLC, you will be released from Active Duty (AD) to continue your civilian occupation/graduate program on a full-time basis while continuing your Reserve Component service. After completion of your service obligation of 8 years, you may continue your Reserve Component career toward eventual retirement.

SCHOLARSHIP BENEFITS

The U.S. Army ROTC GRFD and Dedicated ARNG scholarships provide financial assistance toward college tuition and educational fees, or room and board, whichever is chosen by the student. These scholarships have the same benefits as any ROTC Scholarship. Additionally, a flat rate amount is provided to purchase textbooks, classroom supplies and equipment. It does

not pay for aviation flight fees. Army ROTC scholarship winners also receive a monthly tax-free subsistence allowance, which is tiered commensurate with the military science class, up to 10 months a school year. Besides scholarship benefits, individuals will receive drill pay of an E-5 (or higher rank if previously attained) as an SMP participant, earn pay for attending the ROTC Advanced Camp, and may be able to attend the two weeks annual training period with their assigned unit.

Scholarship recipients must be continually enrolled for 45 days after the academic start date at the university before the Army pays tuition and fees. This 45-day requirement will apply only to the fall term of each academic year. Recipients who have made payment in advance for tuition or fees must retain the receipts for these expenditures and provide them to the Professor of Military Science for reimbursement of an authorized amount. Recipients, who fail to comply with provisions of their scholarship contract for any reason before the 45th day is reached, are liable to the institution for tuition and fees.

ELIGIBILITY REQUIREMENTS

The following eligibility requirements apply:

a. Character. Be of good moral character, as evidenced by participation as a member of his/her home community and the institution where enrolled.

b. Citizenship. Be a citizen of the United States.

c. Age.

(1) Be at least 17 years of age within the first semester of the year of enrollment as a scholarship cadet.

(2) Be under 31 years of age on 31 December of the calendar year in which eligible for appointment as a second lieutenant.

	YY	MM	DD
31 Dec of Grad Year	2007	12	31
Birthdate	1985	02	26
Age when Grad	22	10	05

d. Motivation. Exhibit a strong desire to obtain a commission, a baccalaureate degree and pursue a military career in the Reserve Components (RC).

e. Officer potential. Leadership potential will be emphasized as a very important factor in consideration for selection and continuance of the scholarship. Applicant must possess officer-like qualifications as evidenced by physical fitness, appearance, personality, and activities in and outside of college.

f. Medical. Be medically qualified for enrollment in the ROTC scholarship program. Department of Defense Medical Examination Review Board (DODMERB) will determine the medical status IAW the standards of Chapter 2, Army Regulation 40-501. If an applicant is

determined medically disqualified, applicant may submit a request for a medical waiver through the Professor of Military Science (PMS) at the institution he/she attends. Submission of a request for waiver does not ensure a waiver will be granted. **No award is final until medically qualified.**

g. Curriculum.

(1) College Students. Be enrolled in or accepted for enrollment as a full-time academic sophomore or junior (whichever is appropriate for scholarship offer) in a major course of study leading to a baccalaureate degree (except theology) beginning with the fall of the year of enrollment as a scholarship cadet. Students who will not attain sophomore or junior status until the second semester or second or third quarter following the fall of the year of the award may compete for a 2-, 2.5-, or 3-year scholarship provided they are otherwise qualified. The scholarship will be effective with attainment of sophomore or junior status (with baccalaureate degree requirements to be completed in 2, 2.5, or 3 academic years (whichever is appropriate for scholarship offer)) and concurrent enrollment in MSL II or III. If you are awarded a scholarship, you will be required to pursue an undergraduate degree in the academic discipline in which your scholarship was awarded.

(2) Students who are going to attend a Military Junior College and win either a GRFD or a Dedicated ARNG scholarship must enroll in MSL III and attend an MJC in the fall of the year of award. These students will not be permitted to use this scholarship at a 4-year institution. MJC winners must agree to transfer to a baccalaureate degree granting institution for enrollment in an academic course to complete degree requirements.

h. Academic status and potential.

(1) College Students.

(a) Have a minimum cumulative academic grade point average (GPA) of 2.5 or higher on a 4.0 grading scale (waivable).

(b) Be academically aligned for scholarship. Examples: If applying for a 2-year scholarship – have exactly two years of academic and ROTC course work remaining. If applying for a 2.5- or 3-year scholarship have exactly 2.5- or 3-years of academic and ROTC course work remaining.

(2) MJC students applying for a GRFD or a Dedicated Army National Guard Scholarship.

(a) Be a high school graduate or possess an equivalent certificate prior to the fall of the year of award.

(b) Must have a minimum qualifying SAT score of 920 or ACT score of 19.

(c) Must have a high school academic cumulative GPA of 2.5 on a 4.0 scale.

i. Scholarship winners will be required to pass the Army Physical Fitness Test (APFT) with a score of 60 points in each event for a total score of 180 or higher before fully qualifying

for the scholarship and payment of benefits. This must be accomplished by the 15th of December of the first semester in which benefits are to begin.

j. Must not have any civil conviction or conviction under military law for other than minor traffic violations with fine of \$250 or less. A waiver may be submitted for any violation other than a domestic violence crime. You must sign a confirmation that you have not been convicted of any domestic violence crime.

OBLIGATION

If selected for a U. S. Army ROTC GRFD or a Dedicated ARNG scholarship and you accept, you are required to:

a. Enter into an appropriate contract with the Secretary of the Army. If you will be under 18 years of age by the fall enrollment, your parents or guardian must sign the contract - if you are 18 or older, only your signature is required. This contract requires repayment to the U.S. Government for all financial aid received if an individual fails to comply with the terms of the contract. This repayment may be monetary or in the form of enlisted service. The choice rests with the Army and not the scholarship cadet.

b. Enlist in the ARNG or USAR for a period of 8 years or have a minimum of 4 years remaining on the enlistment obligation at the time of enrollment in the ROTC Advanced Course. Individuals with less than 4 years remaining must extend their enlistment in order to qualify for application.

c. Join the Simultaneous Membership Program (SMP) by completing applicable SMP agreement.

d. Be qualified in all respects for initial entry into the ROTC Advanced Course. At the time the award becomes effective; you must have completed or received placement credit for the Basic Course. If you do not or will not possess the previously mentioned placement credit by the fall of the year of enrollment as a scholarship cadet, you must validate your scholarship by attendance and successful completion at the ROTC Leader's Training Course (LTC) during the summer prior to fall enrollment. LTC must be successfully completed with a minimum qualifying score established by HQ Cadet Command in order to validate your scholarship. Failure to qualify will make you ineligible for the scholarship. There are no waivers to this requirement.

e. Attend an institution offering Army ROTC or an institution with an established partnership to a school offering Army ROTC. Visit www.armyrotc.com for a listing of Army ROTC programs. If your school is not listed, contact the nearest school with Army ROTC as they may have a partnership agreement with your school. The MJC students applying for a GRFD or Dedicated ARNG scholarship must attend one of MJCs listed below:

Marion Military Institute
Marion, AL 36756
(334) 683-2327

Georgia Military College
Milledgeville, GA 31061
(912) 445-2730

Wentworth Military Academy
Lexington, MO 64067
(660) 259-2219

New Mexico Military Institute
Roswell, NM 88201
(505) 624-8293

Valley Forge Military Academy and Junior College
Wayne, PA 19087
(610) 687-9495

f. Accept a commission in the ARNG or USAR as appropriate upon completion of the required academic and military courses.

g. As a GRFD scholarship recipient, you will be required to serve your commitment as a member of an ARNG or USAR unit for a period of 8 years. If otherwise eligible, you may collect your Chapter 30 Montgomery G.I. Bill or Chapter 1606 Selected Reserve-Montgomery G.I. Bill and any G.I. Bill SMP Kicker benefits in addition to your scholarship.

h. As a Dedicated ARNG scholarship recipient, you must serve your commitment as a member of the ARNG for a period of 8 years. If otherwise eligible, you may collect your Chapter 30 Montgomery G.I. Bill and any G.I. Bill SMP Kicker benefits in addition to your scholarship. However, you may NOT collect your Chapter 1606 Selected Reserve-Montgomery G.I. Bill or any G.I. Bill SMP Kicker benefits in addition to your scholarship.

i. Complete a National Agency Check (NAC) as prescribed in AR 380-67 immediately upon your enrollment as a cadet. Request for initial or revalidated (if required) NAC will be initiated by the PMS.

j. Contractual agreements and requirements. Execute DA Form 597-3, Army Senior Officer's Training Corps Scholarship Cadet Contract, CC Form 203-R, Scholarship Guaranteed Reserve Forces Duty (GRFD) contract, and NGB Fm 594-1, SMP Agreement ARNG.

REQUIRED DOCUMENTS

To apply, you must return one signed original of each of the below listed forms to the Department of Military Science on the campus you wish to attend that has Army ROTC. These forms will then be forwarded to the appropriate ARNG Adjutant General (TAG) or USAR Regional Support Command (RSC) by 1 May preceding your junior year of college. Applications will be accepted after this deadline and considered on a case-by-case basis.

a. CC Form 139-R

(1) Legibility is important and signatures must be in ink.

(2) CC Form 139-R is also available on the US Army ROTC Web Site (www.rotc.usaac.army.mil). Instructions for completing this form and the form itself are enclosed in appendix A.

(a) From the Home Page choose The Right Site

(b) Under CC SOPs-Processes-Forms, click on Forms

(c) Click on Cadet Enrollment Record (CC Fm 139-R)

b. Authenticated copy of your current official college transcript (high school for MJC applicants).

c. CC Form 104-R (Planned Academic Program Worksheet). Applicant must have only 2 academic years of school remaining (4 semesters) to be eligible. This form is available on the US Army ROTC Web Site (www.rotc.usaac.army.mil).

(1) From the Home Page choose The Right Site

(2) Under CC SOPs-Processes-Forms, click on Forms

(3) Click on Planned Academic Program Worksheet (CC Form 104-R)

d. Letter of Acceptance from an ARNG or USAR unit stating that they will accept the individual in the Simultaneous Membership Program (SMP). See sample in Appendix C.

e. A resume highlighting civilian and military experience, education, activities, accomplishments, and awards. See sample in Appendix B.

PROCESSING

When you have completed the above forms by the due date established, return your packet to the scholarship advisor in the Army ROTC Military Science Department. The PMS will schedule and/or complete the following actions as needed.

a. Medical examination and completion of the required medical forms.

b. Request for any required waivers (if applicable).

c. CC Form 104-R (Planned Academic Program Worksheet). PMS will give this form to you for completion. Form must be verified by the registrar or the university's departmental head and returned to the PMS. This form is mandatory.

d. Not later than 15 March the PMS will forward the documents listed above to the appropriate ARNG Adjutant General (TAG) or USAR Regional Readiness Command (RRC). By 1 April, TAGs/RRCs will forward all application packets and their Order of Merit list to HQ, Cadet Command, ATNN: ATCC-OP-I-I. HQ, Cadet Command will confirm scholarship awards and notify TAGs/RRCs and ROTC battalions of winners.

ANNOUNCEMENT OF WINNERS

Your Professor of Military Science will notify you of your status in writing as soon as competition results are released.

APPENDIX A

CC Form 139-R, Cadet Enrollment Record & instructions for completion.

Must be completed with ROTC Cadre Member Assistance

PART I: General Information

- | | |
|--------------------------------------|---|
| 1. Name
(Pen) | Self Explanatory |
| 2. SSN
(Pen) | Self Explanatory |
| 3. College ID
(Pen) | Number assigned by school if different than SSN |
| 4. Email | Enter email address |
| 5. Local Address
(Pencil) | Current address at which you live |
| 6. Phone Number
(Pencil) | Current phone number at address at which you live |
| 7. Permanent Address
(Pen) | Home of Record |
| 8. Phone Number
(Pencil) | Current phone number at your Home of Record |
| 9. Date of Birth (DOB)
(Pen) | Self Explanatory |
| 10. Place of Birth (POB)
(Pen) | Self Explanatory |
| 11. Religious Preference
(Pencil) | Denomination or Religion |
| 12. Blood Type
(Pencil) | A/B/O, Pos/Neg |
| 13. ACT Score
(Pen) | Composite Score if you took ACT |

PART I: Continued

- | | |
|--|--------------------------------------|
| 14. SAT Score
(Pen) | Composite Score if you took SAT |
| 15. Sex
(Pen) | M=Male F=Female |
| 16. Height
(Pencil) | Self Explanatory (inches) |
| 17. Weight
(Pencil) | Self Explanatory (Lbs) |
| 18. Martial Status
(Pencil) | Self Explanatory |
| 19. Dependents
(Pencil) | Y or N
(Do not include yourself) |
| 19a. If “yes” | Enter how many |
| 20. Race/Ethnicity
(Pen) | Check Category |
| 21. Citizenship
(Pencil) | Check Category |
| 22. Do you have any condition
(Pen) | Yes or No
(Yes needs explanation) |
| 23. Medical Disability Payments | Yes or No |
| 23a. If “yes” | Explain |
| 24. Designated Next of Kin
(Pencil) | Self Explanatory |
| 24a. Next of Kin Address
(Pencil) | Self Explanatory |
| 24b. Phone Number
(Pencil) | Self Explanatory |

PART II: Academic Information

- | | |
|---|---|
| 25. ROTC Host School
(Pen) | School where you will be taking ROTC classes
(Name and FICE Code) |
| 26. School of Attendance
(Pencil) | School where you are taking courses for your
major (Name and FICE Code) |
| 27. Residency Status
(Pen) | In-state student (R) or out-state (N) student tuition |
| 28. Academic class
(Pencil) | Fr/So/Jr/Sr |
| 29. Projected Graduation Date
(Pencil) | Self Explanatory |
| 30. Academic Major
(Pencil) | Self Explanatory (Spell out Major and three letter
code) |
| 31. Academic Minor
(Pencil) | Self Explanatory (Spell out Major and three
letter code) |
| 32. Credits toward Degree
(Pencil) | Credits completed towards degree program (if
you have transfer credit hours, use only credit hours
accepted towards degree) |
| 33. Required for degree
(Pencil) | Self Explanatory (include ROTC courses, is ROTC
adding more to your degree programs, or is ROTC
used as elective hours, in your degree program) |
| 34. CGPA
(Pencil) | Self Explanatory (College GPA for College
Students/High School GPA for High School
Students) |
| 35. Other Colleges Attended
(Pen) | Self Explanatory |
| 35a. Year(s) Attended
(Pen) | Self Explanatory |
| 36. High School Attended
(Pen) | Name, city, and state |
| 36a. Graduation Date
(Pen) | Self Explanatory (High School) |

Part II: Continued

37. ROTC Scholarship Recipient (Pencil) Yes or No
- 37a. If "yes" Enter Type (4, 3 1/2, 3 AD, 3, 2 1/2, 2, 2-Yr Basic Camp, GRFD USAR, GRFD ARNG, DED ARNG)
38. Other Scholarship (Pen) Self Explanatory
39. JROTC Experience (Pen) Self Explanatory

Part III: Current or Prior Military Service (to include Officer Producing Program)

- Check the box "Not Applicable" (Pen) Go to Part IV (if you have nothing that applies)
- 40 - 41. Is Applicable (Pen) Self-Explanatory (complete this Part if it applies)
- At the top right side of page 2 of 6 print your last name and social security number (Pen)
- 42 - 47. Read each block of information. Check the box that applies to you and put your initials beside each box you checked. (Pen)
48. Your signature and date (day, month, year) at the bottom of page 2 of 6 (two places require your signature and date). (Pen)

At the top right side of pages 3 of 6, 4 of 6, 5 of 6, and 6 of 6, print your last name and social security number (Pen)

Parts V, VI, and VII: Do Not fill out, the Eligibility Enrollment Officer will complete the appropriate enrollment eligibility checklist portion of the form.

APPENDIX B

Sample Resume Format

Name
Address
Telephone
Email Address

Objective

Brief statement about your goals

Civilian/Military Education

Name of university/college, city, state.
Major, Number of credit hours completed, and GPA
Name of high school, city, state.

Course and year completed
Rank and MOS

Accomplishments/Activities

List here any achievements, awards, or activities. May include club memberships, varsity sports, intramurals, extra-curricular activities, and honors

Civilian Employment/Experience

Several choices:

1. List all experience (including internships, part-time, Co-op, and volunteer) in reverse chronological order (most recent first).

Name of organization, city, state.

Your title, dates

Active description of duties, accomplishments, and responsibilities.

2. Use a combination statement to summarize part-time, temporary, and/or odd jobs (Held several part-time jobs as a secretary, cook, and sales clerk to earn 50 percent of college tuition. 1994-96.)

Military Experience/Assignments

Position title, duty, location/installation, dates

Interests/Hobbies

Optional

SIGNATURE

APPENDIX C

Sample TPU Letter of Acceptance into the Simultaneous Membership Program

UNIT LETTERHEAD

Office Symbol

Date:

MEMORANDUM FOR RECORD

SUBJECT: Acceptance for Participation in the Simultaneous Membership Program.

1. Upon contracting into the Reserve Officers' Training Corps at (college/university), (potential cadet's name) will be accepted into (RC unit), (Unit Identification Code), as a participant in the Simultaneous Membership Program (SMP).
2. (Potential cadet's name) will obtain the rank of Cadet.
3. (Potential cadet's name) will obtain the pay grade of (E5 or higher) dependent upon pay grade held before entering the program.
4. (Potential cadet's name) will be assigned to paragraph line number: 09R10/20.
5. POC for this memorandum is (enter Unit Company Commander's designated action officer here) at (enter telephone number here) or (enter email address here).

RC Unit Company Commander's Signature Block